



**APPLICATION FOR SEWER AND WATER
CONTRACTOR, INSTALLER OR APPRENTICE LICENSE**
NORTH DAKOTA STATE PLUMBING BOARD
SFN 59914 (12-2024)

DATE RECEIVED BY THE BOARD

- Read the instructions on the back page before completing this application.

DESIGNATE TYPE OF LICENSE:
<input type="checkbox"/> Contractor - \$100.00
<input type="checkbox"/> Installer - \$25.00
<input type="checkbox"/> Apprentice (under 3400 hours) - \$0.00
<input type="checkbox"/> Apprentice (over 3400 hours) - \$25.00

Type or Print Legibly

Name		Social Security Number		Date of Birth	
Mailing Address			City		State ZIP Code
Phone Number		Email Address			
Are you a resident of North Dakota? <input type="checkbox"/> No <input type="checkbox"/> Yes - How many years?					
Education <input type="checkbox"/> 9 <input type="checkbox"/> 10 <input type="checkbox"/> 11 <input type="checkbox"/> 12 <input type="checkbox"/> 13 <input type="checkbox"/> 14 <input type="checkbox"/> 15 <input type="checkbox"/> 16					
Are you a graduate of a Plumbing Trade School? <input type="checkbox"/> No <input type="checkbox"/> Yes - Name and Address of Trade School:					
Have you ever carried a sewer and water license? <input type="checkbox"/> No <input type="checkbox"/> Yes - Where?					
Was the license obtained by examination? <input type="checkbox"/> No <input type="checkbox"/> Yes - Date received:					
Type or Level of License			Number of Years License Held		
Have you previously filed an application with this state for a sewer and water license? <input type="checkbox"/> No <input type="checkbox"/> Yes					
Have you previously taken an exam for a sewer and water license by this Board? <input type="checkbox"/> No <input type="checkbox"/> Yes					
Have you ever been arrested, charged or convicted of a felony or had a felony dismissed, discharged, reduced, pardoned or expunged in this state or any other jurisdiction? <input type="checkbox"/> No <input type="checkbox"/> Yes					
Have you ever been denied application or licensure for a sewer and water installer or contractor or been disciplined and/or revoked with regard to the practice of sewer and water installation in violation of this states law or any other jurisdiction? <input type="checkbox"/> No <input type="checkbox"/> Yes					
Are you a member of the military? <input type="checkbox"/> No <input type="checkbox"/> Yes - Submit with this application a copy of military orders and current military ID.					
Are you a sewer and water licensee in another state who is a spouse of a member of the armed forces of the United States or a reserve component of the United States stationed in North Dakota in accordance with military orders or stationed in North Dakota before a temporary assignment to duties outside of this state? <input type="checkbox"/> No <input type="checkbox"/> Yes - Submit with this application a copy of military orders and current military ID for the military member.					

I have read the instructions on the back page and authorize investigation of all statements contained in this application. I understand that misrepresentation or omission of facts called for in this application may be cause for cancellation of the application and/or suspension of license should it have been issued before the facts were made known. In accordance with this application, I also hereby authorize the North Dakota State Plumbing Board to release my social security number for purposes of verifying my employment or for reciprocal license verifications. Failure to provide the social security number will cause this application to not be processed.

Signature	Date
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EMPLOYMENT RECORD

The Board will verify all employment data with present and former employers.

Name of Present Employer	Phone Number	Date Started	
Mailing Address	City	State	ZIP Code
Describe Nature of Work			
Name of Previous Employer	Phone Number	Date Started	
Mailing Address	City	State	ZIP Code
Reason for Leaving			
Describe Nature of Work			

COMPLETE IF REGISTERING FOR SEWER AND WATER APPRENTICE

Name of Present Employer	Phone Number		
Mailing Address	City	State	ZIP Code
Describe Type of Work			
Date Started	Present Date	Number of Hours Worked	
Signature			License Number

APPLICANT

Comments

INSTRUCTIONS FOR COMPLETING THE APPLICATION

1. All applicants must meet requirements of the North Dakota Century Code 43-18.2 and North Dakota Administrative Code 62-02-03.
2. Applicants applying for a sewer and water installer license must show evidence of two (2) years and 3400 hours of experience as a licensed Sewer and Water Apprentice, working for a licensed Sewer and Water Contractor.
3. Applicants applying for a for a sewer and water contractor license must have one (1) year and 1700 hours of experience as a licensed Sewer and Water Installer, working for a licensed Sewer and Water Contractor.
4. Applicants who are not licensed in other states accompany this application with Affidavits from present and previous employers which must state: dates of employment; number of hours (not years) worked during employment; and the extent of work performed during employment.
5. Applicants who are licensed in other states must verify proof of such license by a state endorsed letter which must state number of hours and years of practical experience required in order to take the sewer and water installer or the sewer and water contractor exam. Disregard instruction #4.

SPACE BELOW RESERVED FOR BOARD USE

Approved for <input type="checkbox"/> Examination <input type="checkbox"/> NDCC 43-51	Examination Date	License Number
Approved By		Date
Comments		